

An introduction to the **Clarksburg Retreat**



*“All you need to plan your next leadership
retreat in Clarksburg”*

2012/2013 Season

Why come to the **Clarksburg Retreat?**

Ideal Setting

Thanks for inquiring about renting the Clarksburg Retreat. This campus is an ideal location for small groups, leadership teams, planning teams, boards and committees who are looking for an environment suited for learning, reflection and fun. The facility is uniquely placed on a beautiful 5 acre park-like property surrounded by orchards and close to the Beaver River.

Facility

All you need to plan and facilitate your event is at your disposal. Your group has complete use of the facility and access to the kitchen, meeting rooms, and property. The Clarksburg Retreat (CR) comes complete with all the audio/visual equipment you need for presentations including LCD projector, over-head projector, screens, sound system, DVD/CD/VCR, and flip charts.

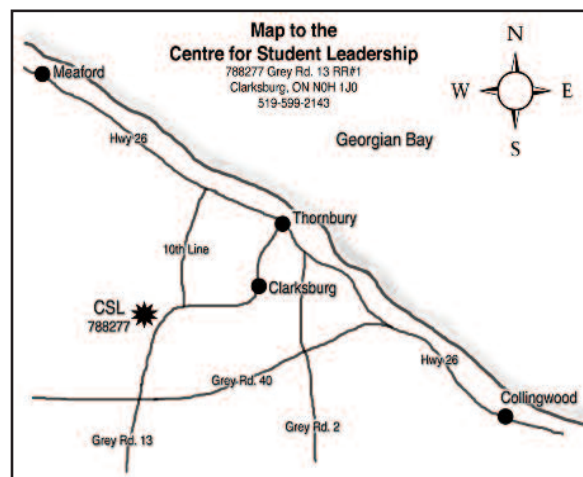
Meals

We do not provide meals but encourage groups to plan and prepare meals in teams in order to increase community and team building. If you would rather use a local caterer, we can provide you with a variety of contacts.

Local Attractions

Whether you want to read on the porch, go for a walk or enjoy the warmth of a camp fire, the CR has much to offer your group on site. We are located next to the Clandenan Reservoir and Beaver River and there are walking and biking trails throughout the area. Also, we are in the heart of ski country and close to many unique shops and restaurants. The following is a list of some of our local attractions:

- ▶ Blue Mountain Ski Resort - 15 min. drive
- ▶ Talisman Ski Resort - 15 min. drive
- ▶ Cranberry Golf Club - 15 min. drive
- ▶ Local hiking and caving - 5-15 min. drive
- ▶ Clarksburg and Thornbury shops and restaurants - 1-5 min. drive
- ▶ Thornbury marina and boat launch - 5 min. drive
- ▶ Collingwood shopping and movies - 20 min. drive
- ▶ Owen Sound for malls and movies - 30 min. drive

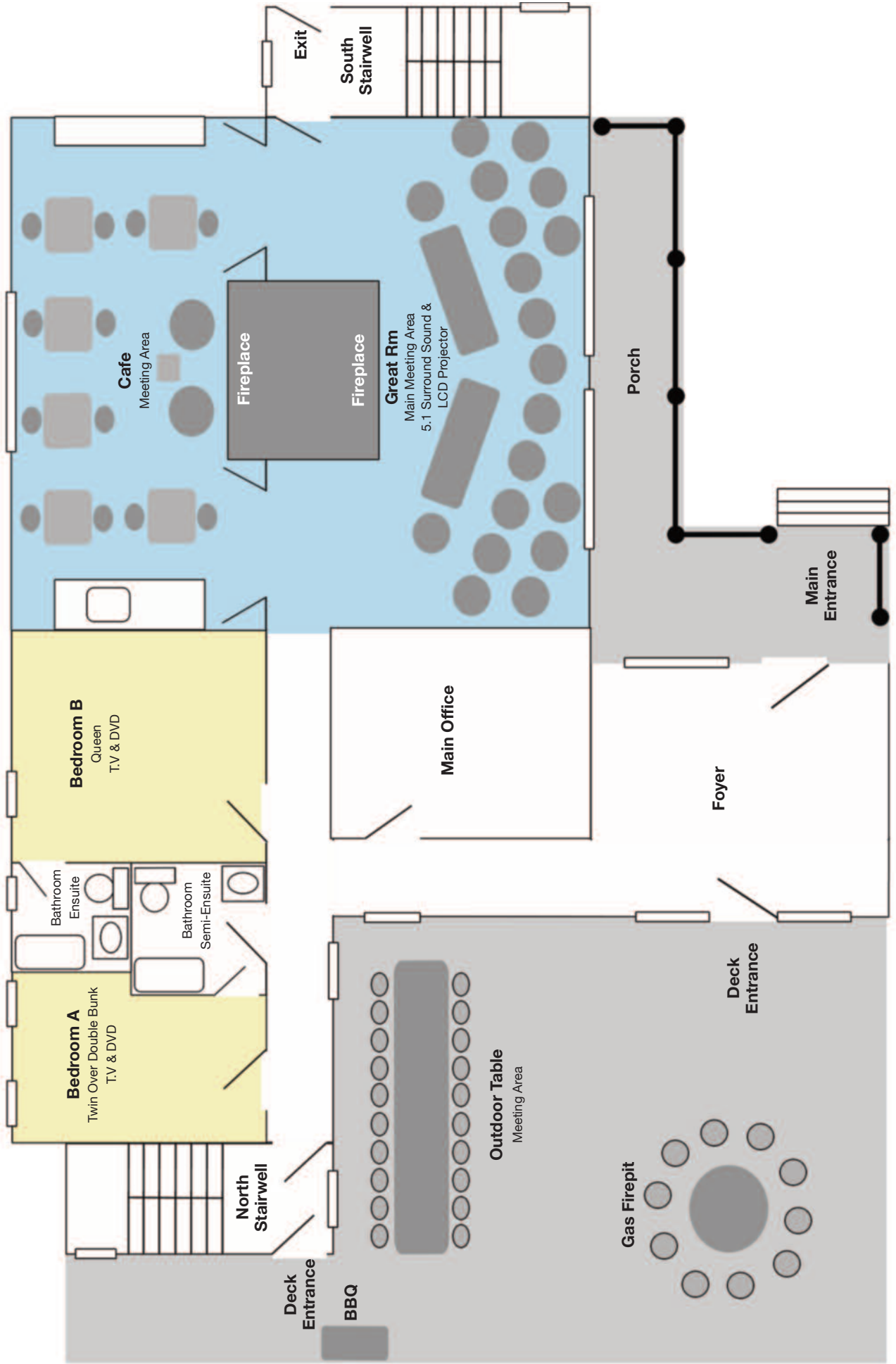


A Closer Look at the **Clarksburg Retreat**



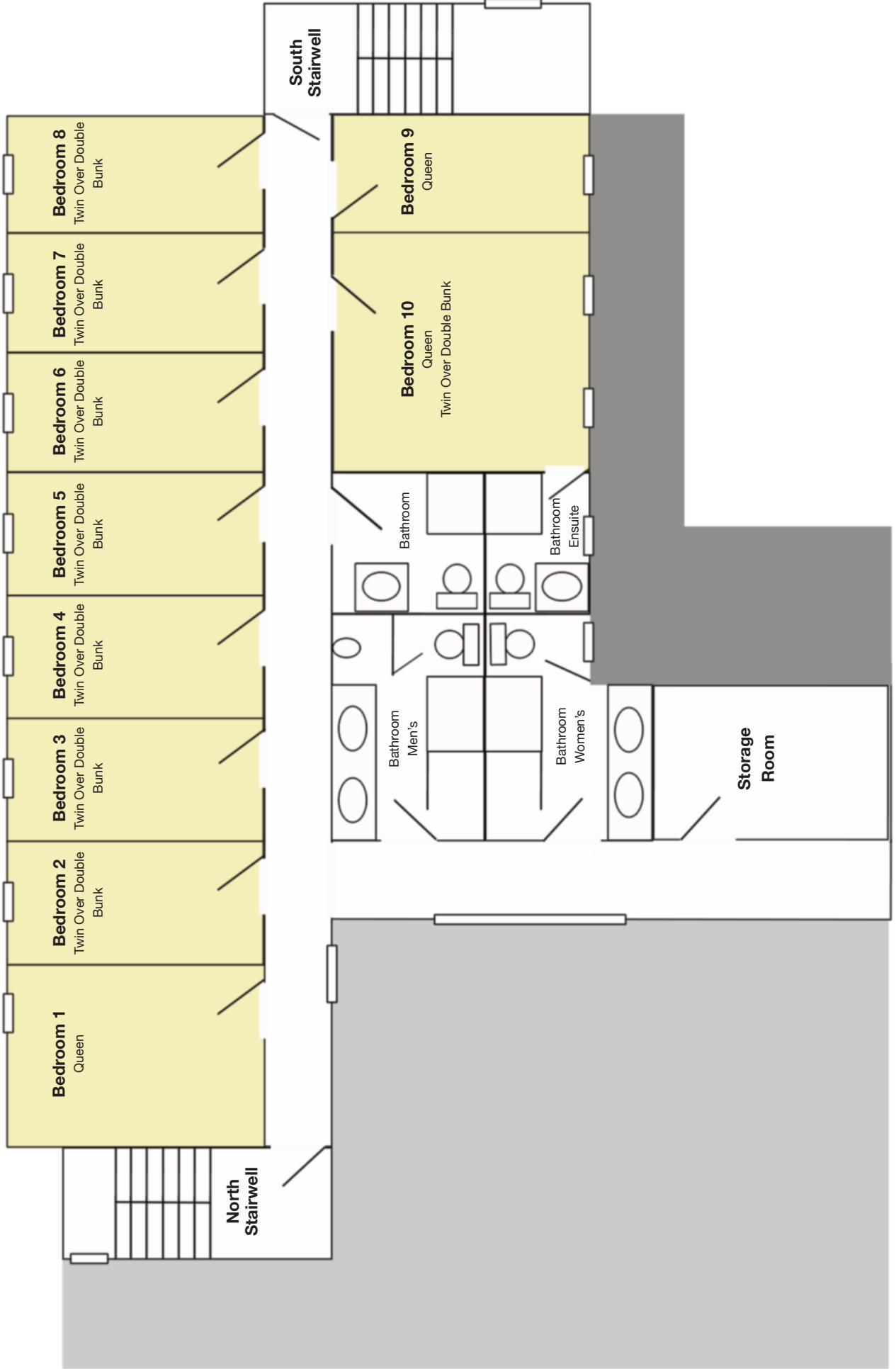
Clarksburg Retreat

Main Floor Layout



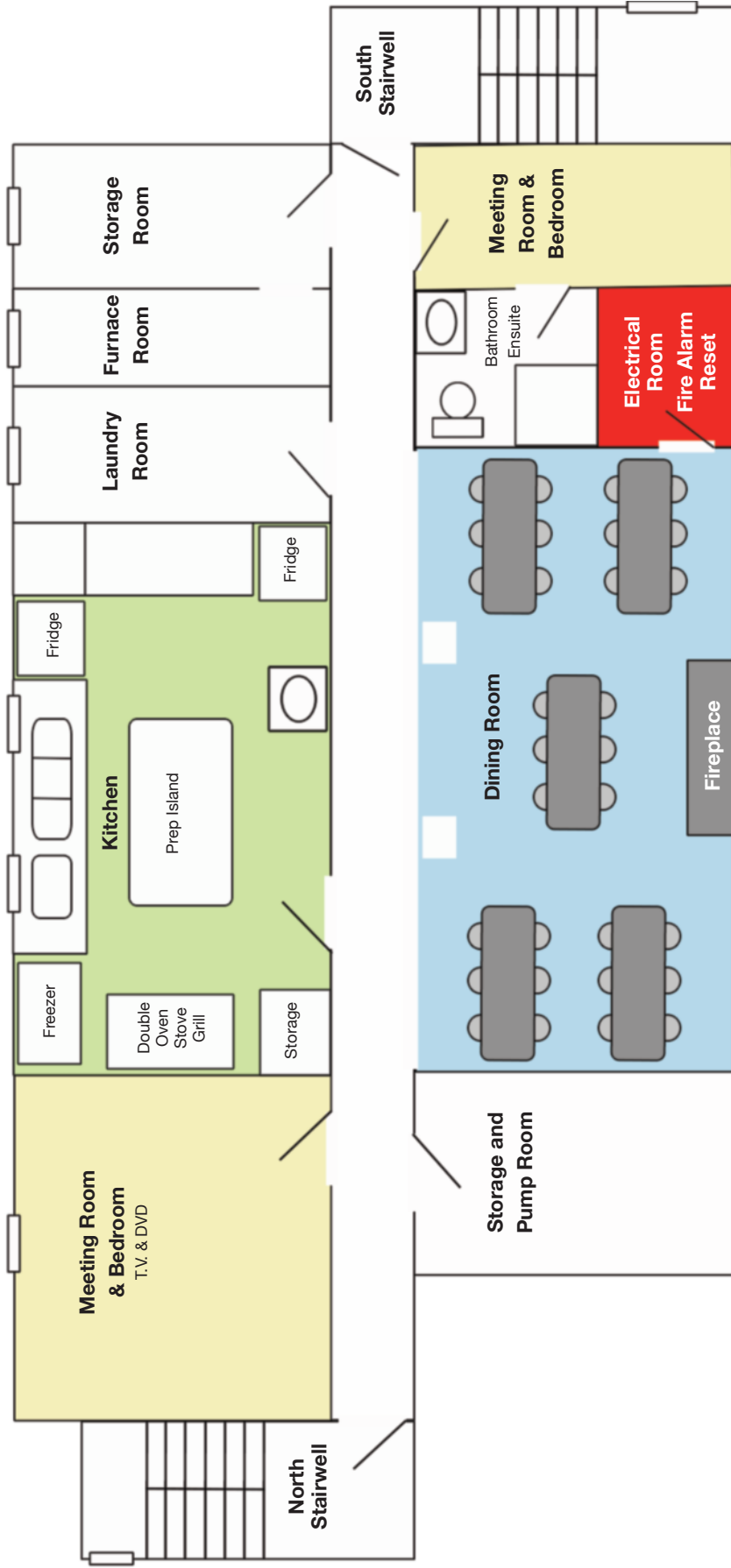
Clarksburg Retreat

Second Floor Layout



Clarksburg Retreat

Lower Floor Layout



Clarksburg Retreat OVERNIGHT BOOKING FORM

Box 321, 788277 Grey Rd. 13, Clarksburg, ON N0H 1J0

Name of Organization _____

Contact Person _____ Email _____

Address _____ City _____ Prov. _____

Postal Code _____ Phone _____ Fax _____

Requested Booking Date _____

Expected Arrival Time _____ Expected Departure Time _____

Expected Number of People (the Centre accommodates 30 people comfortably) _____

MEALS:

Groups provide their own meals. You are welcome to use the kitchen facility for food preparation. If you would rather use a local caterer, we can provide you with a variety of contacts.

FEES:

Our current rate is \$25/person/night. There is a minimum charge of \$250/night to use the facility. A confirmation fee of \$150 applicable toward your booking charge must accompany this form before your reservation can be confirmed.

INSURANCE:

Proof of liability insurance coverage **MUST** be provided prior to your arrival.

TIMES:

- Check-In - 4 pm
- Check-Out - 2 pm

If you are interested in coming before your check-in time or staying beyond your check-out time, please contact us. We can usually accommodate these requests and you will be charged only \$75 (half of the current day rate).

GUIDELINES:

- Groups provide their own bedding and pillows.
- No alcohol, smoking or pets in the facility.
- You are required to complete some general clean-up before you leave. A cleaning check list will be provided on arrival.
- Groups who use the facility are asked to leave it in the condition it was in when they arrived. Your group is responsible to pay for any damages.

CANCELLATION POLICY:

The confirmation fee of \$150 is non-refundable.

Signature of Contact Person

Your signature indicates your approval of the terms and conditions indicated on this form.

MONEY ENCLOSED: _____ (please make cheques payable to the **Centre for Student Leadership**)

Clarksburg Retreat DAY BOOKING FORM

Box 321, 788277 Grey Rd. 13, Clarksburg, ON N0H 1J0

Name of Organization _____

Contact Person _____ Email _____

Address _____ City _____ Prov. _____

Postal Code _____ Phone _____ Fax _____

Requested Booking Date _____

Expected Arrival Time _____ Expected Departure Time _____

Expected Number of People (the Centre accommodates 30 people comfortably) _____

MEALS:

Groups provide their own meals. You are welcome to use the kitchen facility for food preparation. If you would rather use a local caterer, we can provide you with a variety of contacts.

FEES:

Our current rate is \$150/day. A confirmation fee of \$50 applicable toward your booking charge must accompany this form before your reservation can be confirmed.

INSURANCE:

Proof of liability insurance coverage **MUST** be provided prior to your arrival.

TIMES:

- Check-In - 8 am
- Check-Out - 6 pm

If you are interested staying beyond 6 pm, please contact us. We can usually accommodate these requests and you will be charged only \$60 (half of the current day rate).

GUIDELINES:

- No alcohol, smoking or pets in the facility.
- You are required to complete some general clean-up before you leave. A cleaning check list will be provided on arrival.
- Groups who use the facility are asked to leave it in the condition it was in when they arrived. Your group is responsible to pay for any damages.

CANCELLATION POLICY:

The confirmation fee of \$50 is non-refundable.

Signature of Contact Person

Your signature indicates your approval of the terms and conditions indicated on this form.

MONEY ENCLOSED: _____ (please make cheques payable to the **Centre for Student Le**